



Adrian College

Position Title:	M/W Crew Assistant Coach
Purpose of Position:	Assist the Crew Head Coach with all aspects of coaching.
Classification:	Athletics Department – Assistant Coach
Education:	Bachelor's Degree required
Supervision Received:	General supervision; reports to Crew Head Coach
Supervision Exercised:	May coordinate activities of student employees
Work Schedule:	Full-time; 11-month position; some evening and weekend work is required; up to 50% travel
Position includes:	Housing, Meals and Benefits
FLSA Classification:	Exempt

Example of Duties:

This position involves frequent verbal, written, and email correspondence with students, parents, faculty and staff. The successful candidate will:

- Recruit prospective student athletes
- Assist the Head Coach with all aspects of coaching, program and team management, planning and executing practices
- Coordinate the operations of a collegiate Crew program
- Assist with off-season, in-season training, strength and conditioning programs
- Adhere to all NCAA Division III and IRA rules and regulations.
- Perform other duties as assigned

Minimum requirements:

- Bachelor's Degree
- Collegiate-level Rowing experience
- Must be able to perform duties within the normal bounds of an office environment as well as work in a variety of weather conditions, and sit and stand for long periods of time.
- CPR/AED and water safety certifications.

The requirements listed above are representative of the knowledge, skill, and/or ability required.

Desired Qualifications:

Extensive coaching background in Rowing and knowledge of Adrian College policies and procedures is preferred. The successful candidate will be a self-starter who is able to work independently, has excellent organization and communication skills (orally and in writing) and will be someone who is able to interpret, apply and comply with all NCAA and IRA rules and regulations. Desire to pursue a coaching career is also preferred.

Adrian College is an Equal Employment Opportunity Employer and women and minorities are encouraged to apply. If offered a position, finalist must furnish proof of U.S. citizenship or proof of eligibility to work in the U.S. within three (3) days of commencing employment.

Interested individuals should submit a cover letter, resume, and the contact information for three references to Sam Pratt (spratt@adrian.edu).