

# Fall 2020 Planning FAQ

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## HEALTH

**Q — What are the general expectations of Adrian College students, staff, and faculty?**

A — In order to help maintain the health and safety of one another, all members of the Adrian College community are expected to fully comply with policies, protocols, and guidelines outlined in [AC Preparedness Plan: Our Students, Our Response](#). Members of the AC community will be expected to: stay home when sick, practice physical distancing, wear a mask when indoors and around others, and engage in healthy hygiene practices.

**Q — How will entry-testing for COVID-19 be handled for AC students and employees?**

A — In order to mitigate the spread of COVID-19 and promote a safe campus community, Adrian College requires students and employees to receive a viral test for COVID-19 no more than 7 days before arrival on campus. Viral tests check samples in your respiratory system (such as swabs of the inside of

your nose) and tell you if you currently have an infection with SARS-CoV-2, the virus that causes COVID-19. AC is solidifying a partnership with a private laboratory to conduct viral testing (nasal swab) during the weeks of move-in for those who are unable to obtain a test in their community.

**Q — What guidance will you follow to safely open in the fall?**

A — Our assessments will remain focused on CDC and Lenawee County Health Department guidance, which is updated frequently and is readily available to all community members. Specific CDC and American College Health Association guidance for institutions of higher education will also continue to inform our procedures. All colleges and universities are making their own calls based on local conditions and state guidance, and so far, their decisions are varying widely. To ensure the safety of our campus and local community, we will continue to act on the conservative end of the spectrum — and meet or exceed the professional guidelines.

**Q — What is the state of Michigan’s guidance on reopening private colleges?**

A — Governor Whitmer has stated she will allow private colleges to make their own plans for safely opening campuses.

**Q — How can we bring students back in a manner that maintains the health of our community?**

A — Adrian College **strongly recommends that all students be tested for COVID-19 seven days prior to their arrival on campus** and the results are submitted to Magnus Health. The College encourages all students returning to campus to receive a viral test for COVID-19 before or during move-in depending on the testing capacity of their home community. We are implementing a robust testing program in partnership with a private laboratory that will allow us to deliver tests for COVID-19 infection.

If you test positive for COVID-19 before reporting to campus: Follow recommendations from your healthcare provider. Self-isolate and **do not report to campus** until you have closely monitored yourself for symptoms of COVID-19 for 14 days.

If you test positive for COVID-19 at move-in: You will be connected with the Student Health Center and informed to self-isolate in a designated dorm room and monitor for symptoms for 14 days. The AC Case Management team will assist you in your needs during your period of isolation.

If you are negative for COVID-19 before or during check-in: You may check-in on campus without restraint as long as you remain symptom-free. You were probably not infected at the time the sample was collected. However, it is possible that you were very early in your infection when the sample was collected. Or, you could be exposed to COVID-19 later and develop illness. It is still vitally important that you take all necessary preventative measures before and during your arrival on campus.

**Q — How do we bring faculty and staff back to campus in a manner that maintains the health of our community?**

A — Faculty and staff will be required to prescreen for COVID-19 symptoms prior to the workday, wear cloth face coverings, practice good hand hygiene, practice physical distancing, and follow all other applicable health guidelines in order to limit the spread of COVID-19. AC Human Resources has disseminated a “Safe Return to Work” plan that addresses COVID-19 risk factors and protective behaviors (e.g., handwashing, cough etiquette, use of face masks, workplace infection-control practices, frequent disinfection of surfaces, methods to control occupational exposure, how to ask questions or report unsafe working conditions, and the proper use of face coverings, as well as additional campus-specific safety requirements, protocols, and expectations (e.g., the steps an employee must take to notify the institution of any symptoms of COVID-19 or any suspected or confirmed diagnosis of COVID-19) to ensure everyone and their communities stay safe and prevent the spread of COVID-19.

In accordance with Governor Whitmer’s executive order, all staff and faculty will be required to wear a personal face covering when indoors and when around others. The College has a supply of disposable face coverings in the event a student, staff member, or faculty member should need one.

Adrian College continues to work closely with Lenawee County Health Department and the Michigan Department of Health and Human Services to ensure proper screening protocols are in place.

Adrian College has a COVID-19 Plan that documents additional measures used to protect the health and safety of our employees and comply with mandatory health and safety requirements. The College will provide face masks to all faculty, staff, and students returning to campus. However, we are asking you to partner with us and use your own face coverings, when possible.

Currently, employees who need testing due to COVID-19 symptoms or exposure would arrange that testing through their healthcare providers.

While current CDC and Lenawee County Health Department guidance do not specifically recommend routine periodic testing of asymptomatic individuals, College health officials are exploring that option. If it becomes advisable for us to test Adrian College staff and faculty for asymptomatic cases, we would partner with our high-capacity testing center to arrange that testing solution. As with anything COVID-19, this advice could change. Visit the Lenawee County Health Department website for daily situational updates.

**Q — What is the testing, quarantining, and isolation plan for students?**

A — As stated above, students will be required to receive a viral COVID-19 test prior to or at move-in. Students are expected to practice preventative measures while awaiting their test results (wash your hands often, maintain 6 feet between yourself and people outside your home, cover your mouth and nose with a cloth face covering when around others, cover coughs and sneezes, clean and disinfect often, monitor your health).

In the event a student is asymptomatic and tests positive for COVID-19, they will be temporarily moved to a designated dorm room for isolation and healing purposes. The AC Case Management Team will assist the student in their needs during their 14-day isolation. If a student is positive for COVID-19 and symptomatic, the preceding steps will take place. The student will remain in isolation until they are fever-free for 72 hours and other symptoms have resolved and it has been at least 10 days since symptoms first appeared.

In the event a student is asked to self-quarantine due to a recent history of close contact with someone diagnosed with COVID-19 (exposure without symptoms), they will be asked to quarantine in place (dorm room or campus housing) for a period of 14 days. In some cases, students may be relocated to other housing as necessary. The AC Case Management Team will assist with their needs during this period of quarantine.

Once the period of quarantine or isolation is complete, and the student has been assessed by the Student Health Center, they may return to normal campus activities while continuing to practice preventative measures.

**Q — What health protocols will be in place for students before they come to campus and once they return?**

A — Protocols will include staggered arrivals when students return, screening and testing for COVID-19, quarantine and isolation as necessary, cloth mask use, restrictions on travel and visitors, limiting gatherings according to Michigan guidance, physical distancing protocols, and

other preventive measures to reduce the risk of infection. We understand that the ability of our students, faculty, and staff to adjust to this new reality will play an essential role in our success and we greatly value the efforts of everyone on our campus.

**Q — What happens if a faculty or staff member tests positive?**

A — Faculty and staff should contact their personal care providers and isolate in accordance with Michigan and CDC guidance. The Lenawee County Health Department will be notified, and contact tracing will commence.

**Q — How will we ensure that students are honestly practicing preventative safety measures before and after arrival on campus?**

A — Honest representation will be emphasized in pre-arrival communications. While currently exceeding CDC and Michigan guidelines, testing on arrival is intended to identify any asymptomatic positive cases as early as possible. Finally, the ability to move to less restrictive phases, including dining, will depend on the cooperation from all of us.

**Q — What screenings will be done upon arrival along with a COVID test?**

A — Students and employees will be asked to complete a brief daily COVID-19 symptom screening, exposure, and temperature self-check at the start of each day via MI Symptoms web application. MI Symptoms is a web-based tool and can be saved to your phone's home screen for greater accessibility. More information about this technology will be provided closer to students' arrival on campus. Students should bring personal thermometers with them to campus so they can check their temperatures daily.

**Q — Where will positive-tested students be isolated?**

A — Students with positive test results will stay in dedicated isolation housing. Rooms have been set aside in Cargo Hall, Pellowe Hall, and College View North. Contact tracing will commence immediately. Students in isolation will be supported by health, counseling, and residential life staff. Meals will be provided.

Students who live off campus will be subject to the same guidelines as on-campus students but will be asked to isolate in their residence off-campus while distancing themselves from roommates.

**Q — What is the protocol for people who had contact with a positive-tested student?**

A — Contact tracing and subsequent testing of individuals identified as a contact will be managed by the Lenawee County Health Department.

Students identified through contact tracing who need to quarantine will be managed on a case-by-case basis. In many cases, students will be able to quarantine in their rooms following Department of Health guidance. In some cases, students may be relocated to other housing, as necessary. Students in quarantine will be supported by health, counseling, and residential life staff. Meals will be provided. Specific instructions will be provided to students as we get closer to arrival day, including what to bring.

**Q — What is the difference between “physical distancing” and “social distancing”?**

A — According to the CDC, social distancing, also called “physical distancing,” means keeping space between yourself and other people outside of your home. To practice social or physical distancing stay at least six feet (about two arm’s lengths) from other people. See the CDC’s guidance on social distancing.

**Q — Will students, faculty, and staff be required to get flu vaccinations and COVID-19 vaccinations (when COVID-19 vaccinations are available)?**

A — Annual influenza (flu) vaccine is recommended by the CDC for all U.S. citizens older than six months of age, barring any medical conditions. Vaccination reduces the burden of respiratory illness in our community and reduces the likelihood that an individual would need to be quarantined for eight to 14 days or longer due to concerns about COVID-19. Faculty and staff are strongly encouraged to get an annual flu vaccine once it becomes available. Students, because they either live in congregate housing or have significant interactions with other students that do, will be required to get a flu shot this year, barring any medical or religious exemptions. A specific medical and religious exemption form will be available through Magnus Health soon.

Further information about COVID-19 vaccinations will be provided once a vaccine is developed.

**Q — If students tested after seven days are positive, how will contact tracing be handled? What are restrictions on those contacts?**

A — The College is exploring retesting COVID-19 positive students after 7 days in accordance with recommendations from the CDC and Lenawee County Health Department. The Department of Health will help manage and follow COVID-19 infected and exposed individuals. Employees will be asked to follow the Department of Health guidance and stay home. Students in quarantine or isolation will be supported by health, counseling, and residential life staff. Meals will be provided.

**Q — How will you care for students while they are in isolation for COVID-19?**

A — Any student requiring isolation due to COVID-19 infection will be well supported by the AC Case Management Team. This team provides the student with medical, academic, and mental health support. Sodexo dining services will provide for meal delivery. Campus Safety is available 24/7 for additional support as needed.

The student will be assessed daily by Adrian College's nurse practitioner via telemedicine. The Student Health Center collaborates closely with ProMedica Family Medicine. Any student requiring a higher level of care due to severity of symptoms will be referred to ProMedica Bixby Hospital.

**Q — When will an isolated contact or positive case be able to return to the campus community?**

A — According to CDC and Lenawee County Health Department guidance, someone has recovered from COVID-19 when all three of these have happened:

It has been three full days of no fever without the use of fever-reducing medication, and  
Other symptoms have improved, and at least 10 days have passed since symptoms first appeared.

For individuals who never had symptoms but had a positive test, this guidance would mean that isolation would last for 14 days. The Lenawee County Health Department will help guide isolated individuals as well.

**Q — How will students be monitored for symptoms?**

A — The general student population will perform a daily symptom, exposure, and temperature check at the start of each day through MI Symptoms.

Students with symptoms will be instructed to contact the Student Health Center immediately so that medical personnel can follow up and take the necessary steps. Students with severe or sudden-onset symptoms can always call 911. ProMedica Bixby Hospital is within two miles of campus. Students in isolation and/or quarantine will use the paper symptom tracker provided to them at check-in. For students who test positive, daily telemedicine check-ins with health center staff will be arranged. Support is available at Adrian Urgent Care and ProMedica Bixby Hospital for after-hours care. Students with moderate to severe illness may be referred to ProMedica for further care and monitoring. Mental health support will be available for students through a telehealth mechanism.

**Q — How do I know if I am high risk? If I am in the high-risk category, how do I obtain accommodations?**

A — Some individuals may have higher risk of severe illness and should carefully consider their plans. The U.S. Centers for Disease Control and Prevention (CDC) has identified groups at higher risk for severe illness from COVID-19. Please note the CDC revised their guidance on June 25, identifying seven conditions that cause individuals to be at higher risk for severe illness and identifying several other conditions, such as asthma and Type 1 diabetes, that might cause increased risk.

Consistent with Adrian College's ADA policy, Adrian College students and employees who have any of the medical conditions identified by the CDC and require reasonable accommodations to participate in educational programming or perform their job duties should contact the appropriate campus office: Disability Resource Center (students) or Human Resources (employees). Documentation from the individual's healthcare provider must be submitted. Faculty with a concern about a specific class or pedagogical question should



communicate with the appropriate dean (VPAA/dean of the faculty for the College). If the issue identified does not meet the legal definition of a disability, Adrian College will make reasonable efforts to consider and implement modifications. Requests for reasonable accommodations from individuals with qualifying disabilities that have been documented to cause an increased risk of severe illness will be given priority.

## CONTACT TRACING

### **Q — How will you do contact tracing?**

A — The College will support the Lenawee County Health Department with contact tracing efforts. A process of contact list generation through class registrations, housing assignments, and possible athletics or other group participation will be promptly provided to the Department of Health to facilitate their contact tracing efforts. Individual privacy will be maintained in accordance with state regulations.

## PPE

### **Q — What are the rules around PPE while on campus for faculty, staff, and students?**

A — The College follows guidance from the Occupational Safety and Health Administration (OSHA), Centers for Disease Control and Prevention (CDC), and Lenawee County Health Department to determine when personal protective equipment (PPE) must be worn. PPE is selected based on a hazard assessment and an employee's specific job duties. When an employee is required to perform a task considered very high risk or high risk, the employee will be trained and provided with PPE. Examples of very high-risk tasks are healthcare providers or first responders performing aerosol-generating activities, such as specimen collection or performing CPR. PPE that may be required includes respiratory protection (N95 respirator or powered air-purifying respirator), gloves, body protection, and eye/face protection.

Cloth face coverings are not considered PPE. When worn, cloth face coverings can aid in reducing the spread of the virus by containing respiratory droplets and secretions from the person wearing the face covering. The primary intent of cloth face coverings is to prevent the wearer

from spreading the virus to others, especially by asymptomatic individuals. All faculty, staff, and students will be required to wear clean cloth face coverings while on campus.

**Q — What are the rules around PPE for the classroom?**

A — Cloth face coverings are required for all students and faculty while on campus and especially in the classroom setting. Cloth face coverings are not surgical masks or N95 respirators. Those are critical supplies that must continue to be reserved for healthcare workers and other medical first responders, as recommended by current CDC guidance. Cloth face coverings can be made at home from common materials or purchased. The College will provide face coverings to faculty, staff, and students returning to campus on an as-needed basis. However, we are asking you to partner with us and use your own face coverings, when possible.

**Q — Will PPE be supplied to me as a student, staff, or faculty member?**

A — PPE is selected based on a hazard assessment and an employee's specific job duties. When an employee is required to perform a task that is considered very high risk or high risk, the employee will be trained and provided with the necessary PPE to perform their work safely. Cloth face coverings are not considered PPE but are required as a public health measure to reduce the spread of respiratory droplets and secretions.

Cloth face coverings are not surgical masks or N95 respirators. Those are critical supplies that must continue to be reserved for healthcare workers and other medical first responders, as recommended by current CDC guidance. Cloth face coverings can be made at home from common materials or purchased. The College will provide face coverings to all faculty, staff, and students returning to campus as needed. However, we are asking you to partner with us and use your own face coverings, when possible.

## STUDENT ARRIVAL

**Q — What is the timing of arrival in terms of staggered groups of students (e.g., student workers, athletes, first-years, international students)?**

A — We are implementing staggered arrival, beginning on August 2nd with our Resident Assistants. Fall athletes will arrive on the weeks of August 3rd and August 17th. Freshmen will

arrive on August 15th and 16th. Returning students will arrive on August 22nd and 23rd. Student Affairs is working to make arrangements that allow students to sign up for a specific time frame to report for check-in to promote enhanced physical distancing.

**Q — May I request an alternative arrival?**

A — While we recognize the difficulty for some students to adhere to this new move-in schedule, it is necessary to help promote a safe and healthy campus environment. Students who request an alternate arrival date or time are asked to work closely with our Director of Housing.

## HOUSING

**Q — Is there room to house everyone?**

A — Yes, we do anticipate that there will be room to house everyone.

**Q — Will students be allowed to live off campus?**

A — Yes, students who were approved may live off campus. They will be subject to the same policies and procedures applicable to students living on campus. It will be critical that they carefully observe all state and town safety protocols.

**Q — What is the housing plan for high-risk students?**

A — Students who need to exercise extra health precautions according to CDC guidelines, including for issues that may not meet the definition of a disability, are encouraged to consult with their healthcare provider as soon as possible to make a personalized plan. Consistent with Adrian College's ADA policy, Adrian College students who have any of the medical conditions identified by the CDC and require reasonable housing accommodations should immediately contact the Disability Resource Center. Reasonable accommodations for individuals with disabilities will be given priority over requests for reasons other than a disability.

**Q — What is the housing plan for students who may be unable to leave campus after November 20?**

A — We anticipate that students whose special circumstances are such that they need to remain on campus after November 20 will need to request permission to do so from Student Affairs. Decisions will be made on a case-by-case basis.

**Q — Will my room and board be less because of the academic calendar changes?**

A — No. Adrian College will remain open during fall break with many athletes on campus during the holiday period. Room and board will remain the same.

**Q — What happens with my bill if there is another state mandate that sends students home and forces all classes online?**

A — If the College is mandated by the State of Michigan to move from traditional classroom instruction to on-line instruction, the College still anticipates fulfilling its academic obligation to students. This will allow students, even in an on-line instructional environment, to continue their mid-term coursework and obtain class credit towards their graduation requirements. Under this scenario there would be no tuition refund.

If the College is mandated by the State of Michigan to discontinue residency and dining services, the College will consider a prorated credit to student accounts.

**Q — Can I have a guest in my residence hall?**

A — With the exception of move-in and move-out, no short term or overnight guests are allowed in residence halls.

**Q — Am I allowed to have a room divider in my dorm room?**

A — Yes. Options to purchase room dividers ranging in cost from \$29.99 to \$189 are available through [amazon.com](https://www.amazon.com), [roomdividers.com](https://www.roomdividers.com), [dormco.com](https://www.dormco.com) and [target.com](https://www.target.com).

## DINING

**Q — What is the dining plan to ensure physical distancing?**

A — Dining Services at Adrian College, in partnership with Sodexo, has developed safe dining protocols to align with state and local public health guidelines. These protocols will

continue to be updated in accordance with state and local executive orders. Mobile ordering options will be available at all dining locations to allow students to order and pick up items for carry out should they desire a more convenient meal option without having to enter the general dining areas.

As guests enter the dining areas, they will experience:

- Touchless entry options, if practicable, along with enhanced sanitation procedures in the entryway, including hand sanitizing stations
- A welcome area displaying instructions for the floor traffic pattern, a menu format at each station, and any other safety and service expectations required
- A friendly greeting by staff, standing behind a plexiglass barrier and equipped with appropriate PPE, at the checker stand
- Augmented signage – at eye level – that includes floor decals to reinforce traffic patterns and social distancing.

As guests move through the dining areas, they will see and experience:

- Floor decals and consistent signage to reinforce traffic patterns and social distancing
- A single directional travel pattern that allows them to efficiently move from the entrance to their selected stations
- Stations, attended by uniformed staff, who are wearing and using appropriate PPE
- Staff frequently sanitizing serving stations to ensure safety and instill confidence
- Efficient station designs for each menu module to ensure quality selection and service and optimal sanitation standards

Guests may expect:

- Meal packaging that is appropriate to the specified menu item, along with wrapped utensils, napkin, and portioned condiments, if there is no seating
- No personal refillable containers to be utilized in the dining room, to ensure safety for our staff and guests
- Menu toppings and condiments to be portioned by the attendant
- Reusable dishware and utensils, if available, to be stored behind the service area and distributed by the attendant in a sanitary fashion
- Adjustments in seating availability, due to local government regulations, and set capacity of the space

Guests also will expect and experience:

- Visible constant sanitation and cleaning by uniformed staff
- Tables that are cleaned and disinfected after each use and free of any items like salt/pepper shakers or napkin dispensers
- Traffic patterns that lead from the seating area to the exit with designated instructions along the way for returning dishes or disposing of packaging or waste into marked receptacles.

## CLASSES

**Q — How will we reconfigure spaces for distanced teaching, and what spaces will need to be used for different class sizes, types, activities, etc.?**

A — All spaces will be adjusted to reduce density and accommodate for social distancing. For classes, we analyzed our 105 general-use classrooms to determine what their capacities would be once adjusted for physical distancing. The majority of in-person classes will use these classrooms, just larger ones than would ordinarily be needed. In addition, a small number of other spaces that would typically be used for other activities might be brought into service as teaching spaces.

**Q — When will we know the schedule for the rest of the academic year?**

A — We will decide about the schedule for the rest of the academic year during the fall semester, as we evaluate the broader public health situation.

## FINANCIAL AID

**Q — If returning students choose to take a leave of absence, will their financial aid eligibility be affected when they decide to return? If so, how? Is this policy the same for incoming first-years who choose to defer?**

A — A leave of absence or deferral will not impact financial aid eligibility. Students are guaranteed eight semesters of financial assistance provided they reapply each year.

**Q — Will financial aid eligibility be affected upon return if students do not withdraw before July 6, but instead withdraw for a full refund before the academic year begins?**

A — For students who withdraw on or before September 7, there will not be any impact on their financial aid eligibility.

**Q — How will the Federal Work-Study program be altered on campus in the fall, considering the limited facilities and levels of interaction?**

A — Students will be permitted to have campus jobs assuming they can be performed in accordance with all applicable health and safety guidelines.

**Q — If students choose to take a leave of absence, will work-study eligibility be affected when students return?**

A — Students who elect to take a leave should not anticipate a change in their eligibility to work on campus once they return to campus. This is similar to when students return from their time studying abroad.

**Q — Are there any other financial policy concerns that will affect students who choose to take time off?**

A — Student loan borrowers who take a leave of absence for longer than six months will be required by Federal law to begin repaying their loans.

## WITHDRAWAL

**Q — Will there be any reduction in tuition, room, or board fees if the format of the courses is changed or the on-campus portion of the semester is shortened?**

A — If the on-campus portion of the semester is shortened unexpectedly and all classes move to online, a credit will be considered for the unused portion of room and board only. Tuition will not be refunded.

## STUDENT LIFE AND TRAVEL

**Q — Can gatherings be larger if they are outdoors?**

A — All gatherings, inside and outside, will need to comply with the Department of Event Management guidelines, which will specify group size, space, and physical distancing requirements. In general, it is expected that outside gatherings could allow for a larger capacity.

**Q — Can students invite guests to campus?**

A — We strongly encourage students not to invite guests to campus. However, at this time, the College is not proscribing guests from being on campus.

**Q — Will I be able to have a job on campus?**

A — Yes, assuming that the job can be performed in accordance with all applicable health and safety guidelines.

**Q — What extracurricular activities will be permitted?**

A — The Adrian College experience also includes participation in a number of structured activities beyond the classroom, including in the creative arts, athletics, and club and intramural sports. Student Affairs is also developing plans for the many other clubs and organizations students enjoy outside of the classroom. We will share those with you over the summer and upon your arrival.

**Q — What is the plan for MIAA and NCAA athletics?**

A — The NCAA has provided guidelines for institutions that represent a phased return to sports. The NCAA has not currently amended any of their championships. The MIAA has announced it plans to compete this fall. The conference continues to develop plans for the return to athletics, including possible modifications to MIAA rules to allow institutions flexibility to provide for meaningful experiences for students within school policies and federal, state, and local health directives. We anticipate that institutions will make their own decisions about MIAA and NCAA play.

**Q — If I have detailed questions about my sport, whom should I contact?**

A — Contact your coach.

## TRAVEL: FACULTY AND STAFF

**Q — Will there be travel restrictions for faculty and staff during the fall semester?**

A — There are currently no travel restrictions in the State of Michigan. We will continue to monitor state and local guidance.



**Q-- Will students be allowed to reserve and drive the AC vehicles for transportation for classes and/or events?**

A-- Currently, students will not be permitted to drive the AC vehicles, due to health and safety precautions. At this time, we have one AC van that has been equipped with the proper protective barrier installed and only staff and faculty may check the vehicle out. However, please keep in mind the factor of social distancing when transporting individuals.

## FALL SPORTS

**Q — What can athletes do to remain ready for upcoming seasons?**

A — MIAA presidents agreed to provide as much flexibility as possible for coaches, strength and conditioning personnel, and sports medicine staff to work with both in-season and off-season student-athletes to provide a safe and engaging experience.

**Q — What will happen with winter and spring sports?**

A — We plan to compete.