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**Position Title:** Instructor of Management (non-tenure track)  
**Department:** Department of Accountancy, Business Administration and Economics

**Description:**

The Department of Accountancy, Business Administration and Economics invites applications for an Instructor of Management. This is a one year position which reports to the Chair of the Department and the Assistant Dean of Academic Affairs. The successful candidate will teach undergraduate courses including a 4/4 teaching load beginning August 2017

**Responsibilities:**

This position involves frequent verbal, written and email correspondence with students and department faculty members. The successful candidate will:

- Create course syllabi and develop instructional materials as needed
- Instruct undergraduate courses in a variety of topics including, but not limited to, Policy, Human Resource Management, Social & Political Issues in Business, Supply Chain Management, Management of Multinational Firms
- Advise students
- Provide service to the department and college

**Minimum requirements:**

- MBA required

**Desired Qualifications:**

- Experience teaching at the college level
- Experience working in the Industry

Adrian College is an Equal Employment Opportunity Employer and women and minorities are encouraged to apply. If offered a position, finalist must furnish proof of U.S. citizenship or proof of eligibility to work in the U.S. within three (3) days of commencing employment.

A private, co-educational college of liberal arts and sciences related to the United Methodist Church, Adrian College is a traditional four-year residential institution offering a focused undergraduate education. The College offers more than 50 majors and pre-professional programs, 39 athletic teams and eight institutes dedicated to a diverse and personalized approach to education. Adrian College features state-of-the-art facilities, small class sizes and an innovative approach to the academic and personal growth of its students.

U.S. News & World Report 2016 edition has recognized Adrian College as the ‘#19 Regional Top Baccalaureate College in the Midwest’ Adrian also received accolades as a “Best Value” school. The College landed 14th on the list of Best Value schools in the Midwest region. The College has also been recognized as a “Best School for Veterans,” sitting 14th in the Midwest. Adrian College is located in Southeast Michigan, about 45 minutes from Ann Arbor and Toledo.

Interested individuals should submit a CV, unofficial transcripts and contact information for three references to Melissa Freshcorn, ([mfreshcorn@adrian.edu](mailto:mfreshcorn@adrian.edu)). Applications will be taken until the position is filled.